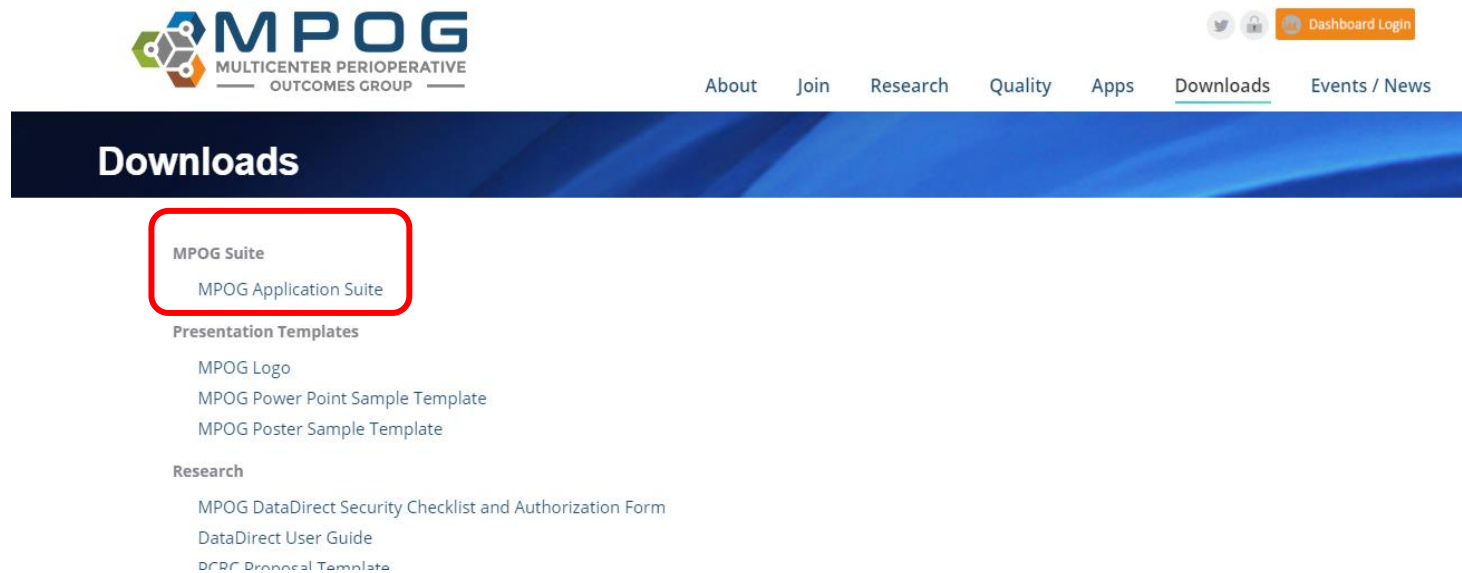# Module 1
Downloading and Accessing the MPOG Application Suite

Downloading and Accessing the MPOG Application Suite

- Obtain administrative rights from site's IT department. You will need this level of access to download the MPOG application to your workstation.

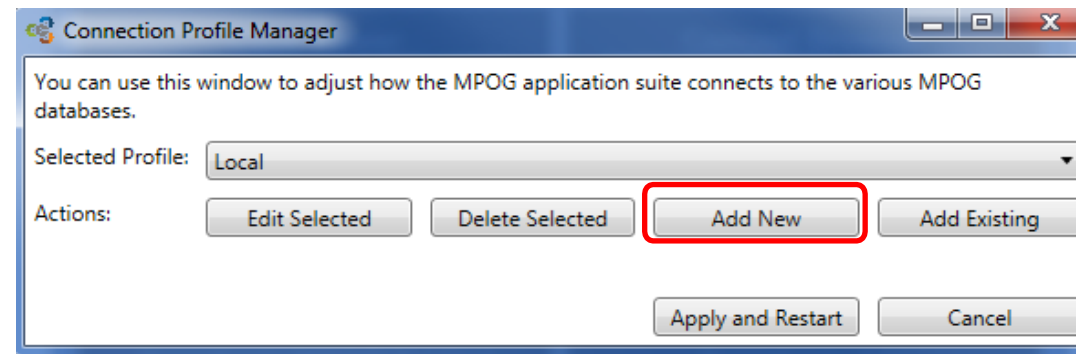- Go to the Downloads Page on the MPOG website to download the app suite

- Follow steps to download the suite to your computer. The MPOG Application Suite should automatically open. *Some tools may display in gray.

Contact: support@mpog.zendesk.com

- Next, set up a connection to your local MPOG database by clicking: 'Edit Connections'

- Click "Add New" if there are no profiles available for connection. Otherwise, choose the appropriate connection- 'LOCAL,' 'Whichever site you plan to map for...' Click "Edit Selected":
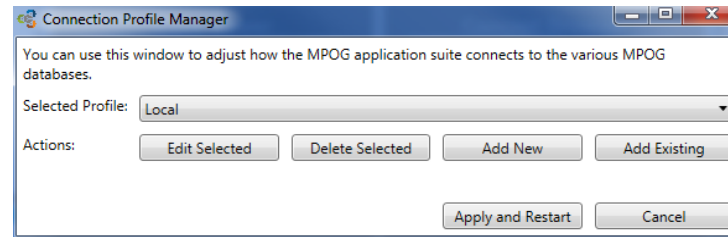
- Fill in the server address in both the top and middle sections of this form.

- Ask the MPOG technical lead at your site for the server connection.

- In the Config Connection section, select 'Import Manager' and make sure the database name is listed as MPOG_Import_Manager.

- Click OK

- The 'Connection Profile Manager' form will repopulate as follows. Click "Apply and Restart."

- The MPOG Application should run again and open as follows. *More tools should have turned blue. If not, contact your site technical team to update your database roles.

- Click on 'Variable Mapping' to test connection. A utility that looks like this should open up.

- If yes, the MPOG Application is ready to go!